



DELTA STEWARDSHIP COUNCIL
A California State Agency

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February 6, 2018

**REQUEST FOR PROPOSAL – Secondary
RFP #7027, Monitoring Enterprise Review**

Addendum #1

Please note that this RFP is being issued pursuant to Water Code section, 85213, which authorizes the Council to contract for consulting services. In addition, note that no *verbal* information given will be binding upon the State unless such information is issued in writing as an official addendum.

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REQUEST FOR PROPOSAL – Secondary RFP #7027, Monitoring Enterprise Review

Addendum #1

The purpose of this addendum is to modify the RFP #7027 in the following areas:

On page 3, section A.2. Description of Services, The Review Process, the following clause will be added for clarification:

Component 1 shall be completed by the Contractor, and Component 2 shall be conducted by the Delta ISB.

On page 4, the paragraph stating “The Contractor may consider the following activities when gathering and assessing information about monitoring programs throughout the Delta to complete Component 2.” shall be changed to:

The Contractor may consider the following activities when gathering and assessing information about monitoring programs throughout the Delta to complete Component 1.

On page 15, Activity 3, Communications with the Delta ISB, Deliverables, the following shall be added to section 1) as follows:

- d) Original documentation are materials generated by the Contractor to perform the task (e.g., relevant e-mail exchanges with agency personnel if “personal communication” is cited, programming code, or raw files used to generate an original graphic). References are materials that are used to support the report that are generated from outside sources. Contractor should provide a library of references, especially for materials that are not readily accessible. References may be submitted in electronic form. Deliverables can be submitted in electronic form, which includes the raw files used to generate the deliverable (e.g., original file to generate any graphics and not just a static picture). Paper reports are not required.

On page 21, paragraph p., the following clause shall be added:

In the event that your firm does not have a United States FEIN Number or for individuals doing business under a fictitious name under an individual social security number, you will be required to submit alternative STD 204 documentation either by U.S. IRS forms: W-8BEN-E or W-8IMY. It will be the Payee’s responsibility to provide the correct form but if the form submitted is not the California State Controller Office, Payee agrees to resubmit a revised requested form. These forms can be found on the Internet at [W-8BEN-E](#) or [W-8IMY](#).

On page 26 of the RFP, item 5) Phase 5 – Final Evaluation, Line 9.

DVBE earns 3% additional points
(Highest Non=Small Business Points Line 1 x .03)

On page 50, Attachment 11, the following clause shall be added:

In the event that your firm does not have a United States FEIN Number or for individuals doing business under a fictitious name under an individual social security number, you will be required to submit alternative STD 204 documentation either by U.S. IRS forms: W-8BEN-E or W-8IMY. It will be the Payee's responsibility to provide the correct form but if the form submitted is not the California State Controller Office, Payee agrees to resubmit a revised requested form. These forms can be found on the Internet at [W-8BEN-E](#) or [W-8IMY](#).

No additional changes shall be made by this Addendum #1.